

MBA's Document Management and Custody Conference

Note: Formerly MBA's Document Custody Conference

The Westin Charlotte
Charlotte, N.C.
September 21–23, 2008

Conference Registration/Hotel Accommodations Information

Five Easy Ways to Register

Online (Credit card)
<http://store.mortgagebankers.org>

Fax (Credit card)
(202) 721-0247

Phone
(800) 793-6222, select option 3
Monday–Friday, 9:00 a.m.–5:00 p.m. ET

Mail*
Payable to: Mortgage Bankers Association
Mail to: Mortgage Bankers Association
PO Box 403945
Atlanta, GA 30384-3945

Express Mail*
Payable to: Mortgage Bankers Association
Mail to: Mortgage Bankers Association
c/o Bank of America Lockbox Services
Lockbox 403945
6000 Feldwood Road
College Park, GA 30349
(800) 793-6222, select option 3

* Use Express Mail for overnight deliveries to meet registration cutoff dates when applicable. Express Mail only ensures postmark date for registration fees.

Please allow 3–5 business days for processing and confirmations.

For More Information

Speaking Opportunities:
Deanna Johnston, (202) 557-2877

Sponsorship Opportunities:
Mark Brady, (202) 557-2790

Web site:
www.mortgagebankers.org/conferences

Conference Registrant Information

Registering online is easy with our enhanced features. Simply visit www.mortgagebankers.org and click *Conferences and Events*.

Note: Registrant badges can only be picked up by the registered individual unless prior arrangements have been made.

Important Conference Deadlines to Remember

September 5: Early conference registration /final registration list/substitutions

September 5: Cutoff for hotel rooms

In order to receive your registration confirmation in time, register before *September 5*. If you do not receive your registration confirmation within seven days, please call MBA at (800) 793-6222, select option 3.

Substitutions

Send requests in writing to the attention of "Registration Substitutions" and include a \$50 processing fee. See *Five Easy Ways to Register* in the left column for contact information.

Cancellations and Refunds

Cancellations received on or before *August 22:* Full refund minus \$50 processing fee

Cancellations received *August 23–September 12:* 50 percent penalty applied to all registration cancellations

September 12: No refunds made after this date

Cancellation requests should be sent to the attention of "MBA Cancellations." See *Five Easy Ways to Register* in the left column for contact information. In the unlikely event of program cancellation, MBA will refund 100 percent of registration fees paid. MBA assumes no liability for any penalty fees on airline tickets, deposits for hotel accommodations or any other fees, charges, penalties or other incidental costs that a registrant might incur as a consequence of a program cancellation.

Travel Information

Please contact Travel Incorporated, MBA's official travel agency, to take advantage of special discounts on airfare and car rentals. You can make your travel arrangements (Monday through Friday, 24 hours a day). A proposed schedule will be sent to you immediately. Reservations will include 5–10 percent savings depending on the destination and meeting. You may also call our official air carriers and car rental agencies directly.

To contact Travel Incorporated, call (800) 524-3002. If not using Travel Incorporated please use the codes below when making travel arrangements to ensure that you receive the appropriate discounts.

Airfare Discounts

Please ask your travel or airline agent to use the following airline codes when making your MBA travel arrangements. Using the appropriate meeting code will ensure discount savings for you and help MBA track its airline volume.

American: (800) 433-1790;
Airline Code number: 19776

Car Rental Discounts

MBA members can obtain discounts by contacting the car rental agency directly and providing the identification number.

Avis: www.avis.com; (800) 831-8000;
Avis Worldwide Discount number: A369400

Hertz: www.hertz.com; (800) 654-2200;
Hertz Discount number: 316138

Hotel Information

The cutoff date for discounted hotel rates is *September 5*. This does not ensure availability of rooms. If rooms are available until *September 5*, you will receive the discounted hotel rate. After *September 5*, reservations are accepted on a space available basis only, and you may be charged the regular hotel rate.

The Westin Charlotte
601 South College St.
Charlotte, N.C. 28202
(704) 375-2600
(866) 837-4148

MBA discount rate: \$184/night, single/double
Hotel cutoff: *September 5, 2008*



MBA's Document Management and Custody Conference Registration Form

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The Westin Charlotte Charlotte, N.C. September 21-23, 2008

Registration Fee

Early registration received with payment **by September 5, 2008:**

MBA Member* \$885 Nonmember \$1,150

Regular registration received with payment **after September 5, 2008:**

MBA Member* \$985 Nonmember \$1,395

Registrant Information

Please list this information as you wish it to appear on your badge and on the registration list.

Please type or print legibly. Photocopy entire form for additional registrations.

Mr. Ms.

First Name MI Last Name Nickname for Name Badge

Title Customer ID Number**

Company Name

Company Address

City State Zip Business Phone Business Fax

Email Address (please provide to receive confirmations via email) Previous Employer if Employed Less than Two Years

* Subject to Membership Verification.

** To identify your Customer ID Number, please see the printed number located next to your name on the mail panel or call (800) 793-6222, select option 3. Not required to register.

If you have special needs addressed by the Americans with Disabilities Act, please check here and attach a statement regarding your particular needs.

Payment Information

Check enclosed (payable to Mortgage Bankers Association)

Bill my: American Express MasterCard VISA Discover

Credit Card Number Expiration Date

Name as it Appears on Card Amount of Charge*

Address (If different from above)

Signature

Please return this form with proper payment to Mortgage Bankers Association.

See **Five Easy Ways to Register** for address information.

Optional Diversity Questions

Your answers to this section are optional. The use of this information is restricted to MBA and is being requested to enhance MBA's continuing efforts to increase diversity within its membership. Your individual information will not be provided to any external source or organization.

Are you: Male Female

Do you identify yourself as a member of any of the following racial and/or ethnic groups (check all that apply):

Hispanic/Latino

Black/African-American

Asian/Asian-American/Pacific Islander

Native Hawaiian/American Indian /Native American

White/Caucasian

None of the above: _____

FOR OFFICE USE ONLY ATTN: DEPARTMENT 1—Meetings Meeting # M2802038 Source Code WB CPE 14 Pts. CMB 2 Pts.

ID Co ID Order # Operator Date