

MBA's Commercial / Multifamily Capital Markets Winter Conference

The Ritz Carlton Washington, D.C.
Washington, D.C.
December 4–5, 2008

Conference Registration / Hotel Accommodations Information

Five Easy Ways to Register

Online (Credit card)

<http://store.mortgagebankers.org>

Fax (Credit card)

(202) 721-0247

Phone

(800) 793-6222, select option 3
Monday–Friday, 9:00 a.m.–5:00 p.m. ET

Mail*

Payable to: Mortgage Bankers Association
Mail to: Mortgage Bankers Association
PO Box 403945
Atlanta, GA 30384-3945

Express Mail*

Payable to: Mortgage Bankers Association
Mail to: Mortgage Bankers Association
c/o Bank of America Lockbox Services
Lockbox 403945
6000 Feldwood Road
College Park, GA 30349
(800) 793-6222, select option 3

* Use Express Mail for overnight deliveries to meet registration cutoff dates when applicable. Express Mail only ensures postmark date for registration fees.

Please allow 3–5 business days for processing and confirmations.

For More Information

Speaking Opportunities:

Rachel Love, (202) 557-2889

Sponsorship Opportunities:

Phil Giorgianni, (202) 557-2733

Web site:

www.mortgagebankers.org

Conference Registrant Information

Registering online is easy with our enhanced features. Simply visit www.mortgagebankers.org and click *Conferences & Events*.

Note: Registrant badges can only be picked up by the registered individual unless prior arrangements have been made.

Important Conference Deadlines to Remember

November 26: Early conference registration / final registration list / substitutions

November 26: Cutoff for hotel rooms

In order to receive your registration confirmation in time, register before *November 26*. If you do not receive your registration confirmation within seven days, please call MBA at (800) 793-6222, select option 3.

Substitutions

Send requests in writing to the attention of "Registration Substitutions" and include a \$50 processing fee. You may email your substitution request to meetings@mortgagebankers.org.

In order to guarantee that your name will appear on the Final Registration List, substitutions must be received by *November 20*. After *November 20*, all substitutions must be done on site.

Cancellations and Refunds

Cancellations received on or before *November 4*: Full refund minus \$50 processing fee

Cancellations received *November 5–26*: 50 percent penalty applied to all registration cancellations

November 26: No refunds made after this date
Cancellation requests should be sent to the attention of "MBA Cancellations." See *Five Easy Ways to Register* in the left column for contact information. In the unlikely event of program cancellation, MBA will refund 100 percent of registration fees paid. MBA assumes no liability for any penalty fees on airline tickets, deposits for hotel accommodations or any other fees, charges, penalties or other incidental costs that a registrant might incur as a consequence of a program cancellation.

Travel Information

Please contact Travel Incorporated, MBA's official travel agency, to take advantage of special discounts on airfare and car rentals. You can make your travel arrangements Monday through Friday, 24 hours a day. A proposed schedule will be sent to you immediately. Reservations will include 5–10 percent savings depending on the destination and meeting. You may also call our official air carriers and car rental agencies directly.

To contact Travel Incorporated, call (800) 524-3002. If not using Travel Incorporated please use the codes below when making travel arrangements to ensure that you receive the appropriate discounts.

Airfare Discounts

Please ask your travel or airline agent to use the following airline code when making your MBA travel arrangements. Using the appropriate airline code will ensure discount savings for you and help MBA track its airline volume.

American: (800) 433-1790;
Airline Code number: 19776

Car Rental Discounts

MBA members can obtain discounts by contacting the car rental agency directly and providing the identification number.

Avis: www.avis.com; (800) 831-8000;
Avis Worldwide Discount number: A369400

Budget: www.budget.com; (800) 527-0700;
Budget Discount number: T495200

Hertz: www.hertz.com; (800) 654-2200;
Hertz Discount number: 316138

Hotel Information

The cutoff date for discounted hotel rates is *November 26*. This does not ensure availability of rooms. If rooms are available until *November 26*, you will receive the discounted hotel rate. After *November 26*, reservations are accepted on a space available basis only, and you may be charged the regular hotel rate. In order to receive MBA's special negotiated room rate, you must contact the The Ritz Carlton Washington, D.C. by phone or fax and state that you will be attending MBA's Commercial / Multifamily Capital Markets Winter Conference.

The Ritz Carlton Washington, D.C.
1150 22nd Street, NW
Washington, D.C. 20037
Phone: (800) 241-3333 or (202) 835-0500
Fax: (202) 835-1588

MBA discount rate:

Rooms: \$269/night, single/double

Hotel cutoff: *November 26, 2008*



MBA's Commercial / Multifamily Capital Markets Winter Conference Registration Form

The Ritz Carlton Washington, D.C. Washington, D.C. December 4-5, 2008

Registration Fee

Early registration received with payment **by November 26, 2008:**

MBA Member* \$695 Nonmember \$995

Regular registration received with payment **after November 26, 2008:**

MBA Member* \$795 Nonmember \$1,095

Registrant Information

Please list this information as you wish it to appear on your badge and on the registration list.

Please type or print legibly. Photocopy entire form for additional registrations.

Mr. Ms.

First Name MI Last Name Nickname for Name Badge

Title Customer ID Number**

Company Name

Company Address

City State Zip Business Phone Business Fax

Email Address (please provide to receive confirmations via email) Previous Employer if Employed Less than Two Years

* Subject to Membership Verification.

** To identify your Customer ID Number, please see the printed number located next to your name on the mail panel or call (800) 793-6222, select option 3. Not required to register.

If you have special needs addressed by the Americans with Disabilities Act, please check here and attach a statement regarding your particular needs.

Payment Information

Check enclosed (payable to Mortgage Bankers Association)

Bill my: American Express MasterCard VISA Discover

Credit Card Number Expiration Date

Name as it Appears on Card Amount of Charge*

Address (If different from above)

Signature

Please return this form with proper payment to Mortgage Bankers Association.

See **Five Easy Ways to Register** for address information.

Optional Diversity Questions

Your answers to this section are optional. The use of this information is restricted to MBA and is being requested to enhance MBA's continuing efforts to increase diversity within its membership. Your individual information will not be provided to any external source or organization.

Are you: Male Female

Do you identify yourself as a member of any of the following racial and/or ethnic groups (check all that apply):

- Hispanic / Latino
 Black / African-American
 Asian / Asian-American / Pacific Islander
 Native Hawaiian / American Indian / Native American
 White / Caucasian
 None of the above: _____

FOR OFFICE USE ONLY ATTN: DEPARTMENT 1—Meetings Meeting # M2902023 Source Code WB CPE 8 Pts. CMB 2 Pts.				
ID	Co ID	Order #	Operator	Date