

# MBA's Document Management and Custody Conference 2009

The Westin Gaslamp Quarter  
San Diego, Calif.  
September 9–11, 2009

## Conference Registration / Hotel Accommodations Information

### Five Easy Ways to Register

#### Online (Credit card)

<http://store.mortgagebankers.org>

#### Fax (Credit card)

(202) 289-0671

#### Phone

(800) 793-6222, select option 3  
Monday–Friday, 9:00 a.m.–5:00 p.m. ET

#### Mail\*

Payable to: Mortgage Bankers Association  
Mail to: Mortgage Bankers Association  
PO Box 403945  
Atlanta, GA 30384-3945

#### Express Mail\*

Payable to: Mortgage Bankers Association  
Mail to: Mortgage Bankers Association  
c/o Bank of America Lockbox Services  
Lockbox 403945  
6000 Feldwood Road  
College Park, GA 30349  
(800) 793-6222, select option 3

\* Use Express Mail for overnight deliveries to meet registration cutoff dates when applicable. Express Mail only ensures postmark date for registration fees.

Please allow 3–5 business days for processing and confirmations.

#### For More Information

##### Speaking Opportunities:

Norm Edwards, (202) 557-2793

##### Sponsorship Opportunities:

Mark Brady, (202) 557-2790

##### Web site:

[www.mortgagebankers.org](http://www.mortgagebankers.org)

#### Conference Registrant Information

Registering online is easy with our enhanced features. Simply visit [www.mortgagebankers.org](http://www.mortgagebankers.org) and click *Conferences & Events*.

*Note:* Registrant badges can only be picked up by the registered individual unless prior arrangements have been made.

#### Important Conference Deadlines to Remember

*August 10:* Early conference registration / final registration list / substitutions

*August 13:* Cutoff for hotel rooms

In order to receive your registration confirmation in time, register before *August 10*. If you do not receive your registration confirmation within seven days, please call MBA at (800) 793-6222, select option 3.

#### Substitutions

Send requests in writing to the attention of "Registration Substitutions" and include a \$50 processing fee. You may email your substitution request to [meetings@mortgagebankers.org](mailto:meetings@mortgagebankers.org).

In order to guarantee that your name will appear on the Final Registration List, substitutions must be received by *August 10*. After *August 10*, all substitutions must be done on site.

#### Cancellations and Refunds

Cancellations received on or before *August 10*: Full refund minus \$50 processing fee

Cancellations received *August 11–September 1*: 50 percent penalty applied to all registration cancellations

*September 1*: No refunds made after this date

Cancellation requests should be sent to the attention of "MBA Cancellations." You may email your substitution request to [meetings@mortgagebankers.org](mailto:meetings@mortgagebankers.org). In the unlikely event of program cancellation, MBA will refund 100 percent of registration fees paid. MBA assumes no liability for any penalty fees on airline tickets, deposits for hotel accommodations or any other fees, charges, penalties or other incidental costs that a registrant might incur as a consequence of a program cancellation.

#### Travel Information

Please contact Travel Incorporated, MBA's official travel agency, to take advantage of special discounts on airfare and car rentals. You can make your travel arrangements Monday through Friday, 24 hours a day. A proposed schedule will be sent to you immediately. Reservations will include 5–10 percent savings depending on the destination and meeting. You may also call our official air carriers and car rental agencies directly.

To contact Travel Incorporated, call (800) 524-3002. If not using Travel Incorporated please use the codes below when making travel arrangements to ensure that you receive the appropriate discounts.

#### Airfare Discounts

Please ask your travel or airline agent to use the following airline code when making your MBA travel arrangements. Using the appropriate airline code will ensure discount savings for you and help MBA track its airline volume.

**American:** (800) 433-1790;  
Airline Code number: 20340

#### Car Rental Discounts

MBA members can obtain discounts by contacting the car rental agency directly and providing the identification number.

**Avis:** [www.avis.com](http://www.avis.com); (800) 831-8000;  
Avis Worldwide Discount number: A369400

**Budget:** [www.budget.com](http://www.budget.com); (800) 527-0700;  
Budget Discount number: T495200

**Hertz:** [www.hertz.com](http://www.hertz.com); (800) 654-2200;  
Hertz Discount number: 316138

#### Hotel Information

The cutoff date for discounted hotel rates is *August 13*. This does not ensure availability of rooms. If rooms are available until *August 13*, you will receive the discounted hotel rate. After *August 13*, reservations are accepted on a space available basis only, and you may be charged the regular hotel rate. In order to receive MBA's special negotiated room rate, you must contact the The Westin Gaslamp Quarter by phone or fax and state that you will be attending MBA's Document Management and Custody Conference 2009.

The Westin Gaslamp Quarter  
910 Broadway Cir.  
San Diego, CA 92101  
(800) WESTIN or (619) 239-2200  
Fax: (619) 239-0509

MBA discount rate: \$199 / night, single / double  
Hotel cutoff: *August 13, 2009*



# MBA's Document Management and Custody Conference 2009 Registration Form

The Westin Gaslamp Quarter San Diego, Calif. September 9–11, 2009

## Registration Fee

Early registration received with payment **by August 10, 2009:**

MBA Member\* \$795  Nonmember \$995

Regular registration received with payment **after August 10, 2009:**

MBA Member\* \$895  Nonmember \$1,155

## Registrant Information

Please list this information as you wish it to appear on your badge and on the registration list.

Please type or print legibly. Photocopy entire form for additional registrations.

Mr.  Ms.

First Name MI Last Name Nickname for Name Badge

Title Customer ID Number\*\*

Company Name

Company Address

City State Zip Business Phone Business Fax

Email Address (please provide to receive confirmations via email) Previous Employer if Employed Less than Two Years

Alternate Email Address (please provide to have confirmations sent to an alternate email address)

\* Subject to Membership Verification.

\*\* To identify your Customer ID Number, please see the printed number located next to your name on the mail panel or call (800) 793-6222, select option 3. Not required to register.

If you have special needs addressed by the Americans with Disabilities Act, please check here and attach a statement regarding your particular needs.

## Payment Information

Check enclosed (payable to Mortgage Bankers Association)

Bill my:  American Express  MasterCard  VISA  Discover

Credit Card Number Expiration Date

Name as it Appears on Card Amount of Charge\*

Address (If different from above)

Signature

## Optional Diversity Questions

Your answers to this section are optional. The use of this information is restricted to MBA and is being requested to enhance MBA's continuing efforts to increase diversity within its membership. Your individual information will not be provided to any external source or organization.

Are you:  Male  Female

Do you identify yourself as a member of any of the following racial and/or ethnic groups (check all that apply):

- Hispanic / Latino  
 Black / African-American  
 Asian / Asian-American / Pacific Islander  
 Native Hawaiian / American Indian / Native American  
 White / Caucasian  
 None of the above: \_\_\_\_\_

Please return this form with proper payment to Mortgage Bankers Association.

See **Five Easy Ways to Register** for address information.

**FOR OFFICE USE ONLY ATTN: DEPARTMENT 1—Meetings Meeting # M2902038 Source Code WB CMB 2 Pts.**

ID Co ID Order # Operator Date